

**Adventure Leadership Staff****DIVISION MISSION**

Student Affairs provides programs and services that optimize student learning and leadership, builds a safe supportive and welcoming campus community, fosters the emotional growth and personal development of students, and makes a positive contribution to the overall student experience.

**DEPARTMENT MISSION**

To engage the Pirate Community in diverse recreational and wellness experiences by providing exceptional facilities, programs, and services.

**MINIMUM QUALIFICATIONS**

- High school diploma or equivalency; or demonstrated possession of the competencies necessary to perform the work.
- Obtain valid CPR and First Aid certification and blood-borne pathogens training within 60 days of hire.
- Clearance to operate University vehicles through a driver's license check.
- Ability to obtain belay certification through ECU's climbing wall clinic within two weeks of hire.

**SCOPE OF POSITION**

Adventure Leadership is seeking staff for the climbing wall, rentals, adventure trips, and all challenge course programs (field games, low initiatives, Alpine tower, Odyssey Course, and Zip Line). Staff will need to communicate effectively with other staff members and participants, complete appropriate paperwork, assist participants safely through programs, market programs across campus, belay participants indoors and outdoors, and attend trainings while also performing other duties as assigned. Adventure Leadership staff will also enjoy a challenging, fun, and rewarding work environment where they are able to improve their leadership abilities, while helping others to do the same.

*Responsibilities:*

- Adapt to any issues and effectively communicate these issues with the necessary personnel.
- Attend all required trainings and mandatory staff meetings.
- Develop one's own knowledge, performance, and abilities through their supervisor's evaluations and their own self-reflection.
- Work outdoors in various weather conditions.
- Act as a role model and leader within the program and directly train and assist in mentoring new staff.
- Manage risk with indoor and outdoor activities in accordance with CRW policies and procedures.
- Uphold the integrity and reputation of the Adventure Leadership program, Campus Recreation and Wellness, and East Carolina University by providing exemplary customer service to students, staff, and patrons.
- Answer telephones and interact with walk in customers to assist them with any questions, concerns, or problems when possible.
- Assist participant and trip staff with equipment selection.
- Belay and assist participants at climbing wall.
- Handle point of sales while using great customer service.
- Lead groups safely and effectively through field games, low ropes course tasks, Alpine Tower, and Odyssey Course.
- Properly utilize, store, and care for challenge course equipment.
- Participate in maintenance and inspections of program areas.
- Facilitate the group through discussions following activities and resolve any conflicts that may arise.
- Adapt to group goals and needs while debriefing and leading activities.
- Perform other duties as assigned.

As a result of being a student employee within the Division of Student Affairs, students will have the opportunity to gain the following competencies based on NACE Top Ten Skills Employers Seek and CAS Learning Domains:

- Effective Communication
- Accountability/Integrity
- Self-Awareness
- Effective Reasoning
- Mentorship
- Conflict Resolution
- Teamwork
- Adaptability/Resiliency

## **DATES OF EMPLOYMENT & COMPENSATION**

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- Starting hourly rate will be between \$11.22/hour
- Position has varying hours dependent upon calendar of activities.
- Reports to Assistant Director of Adventure Leadership, Leadership and Team Training Specialist, and the Graduate Assistant.

## **APPLICATION INSTRUCTIONS**

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Applications must be submitted through ECU's PeopleAdmin system. Visit [ecu.peopleadmin.com](http://ecu.peopleadmin.com), create a profile and apply for the position listed under Campus Recreation & Wellness. Email: [campusrec@ecu.edu](mailto:campusrec@ecu.edu)

**Note:** Federal Law requires proper documentation of identity and employability at the time of employment. It is requested that this documentation be included with your application. East Carolina University is an affirmative action, equal opportunity employer and as such encourages applications from qualified women and minorities.