

Fitness Floor Attendant**DIVISION MISSION**

Student Affairs provides programs and services that optimize student learning and leadership, builds a safe supportive and welcoming campus community, fosters the emotional growth and personal development of students, and makes a positive contribution to the overall student experience.

DEPARTMENT MISSION

To engage the Pirate Community in diverse recreational and wellness experiences by providing exceptional facilities, programs, and services

MINIMUM QUALIFICATIONS

- High school diploma or equivalency; or demonstrated possession of the competencies necessary to perform the work.
- Obtain valid CPR, First Aid certification and blood-borne pathogens training within 60 days of hire.
- Pass an oral practical on basic equipment usage and setup within 60 days of hire.
- Must be able to lift and manage a minimum of 60 pounds. Heavy lifting is required.

SCOPE OF POSITION

The Fitness Specialist provides general fitness services within Campus Recreation & Wellness. Primary duties include: Provide world-class member experience and education, promote and refer to CRW and partner services, ensure a clean and operation fitness equipment setting, enforce policies, and respond to emergencies. Advanced duties may include teaching skills clinics.

Responsibilities:

- Provide world-class member experience to include, but not limited to, basic exercise education, equipment orientations, responding to member questions, equipment cleaning & sanitation, and emergency & risk management.
- Become knowledgeable on CRW and partner programs/services and be able to respond to member questions and refer out as appropriate.
- Monitor designated fitness areas throughout each shift.
- Complete and record assigned cleaning and/or preventative maintenance duties.
- Maintain daily participation records in fitness areas.
- Record and document equipment problems, fitness area incidents, accidents, and cleaning details.
- Assist members in the return of exercise equipment throughout each shift including, but not limited to, weight plates and dumbbells to the designated areas.
- Adapt and accommodate a large spectrum of individual personality styles.
- Adapt to team member work styles and work collaboratively with all CRW employees.
- Assist in emergencies as identified in the Emergency Procedures Manual and through team trainings.
- Communicate in a timely manner through the identified channels with team members, supervisors, and members.
- Receive, and be receptive to, performance/ability/skill feedback from all CRW supervisors and CRW fitness area coworkers as it pertains to job duties.
- Uphold the integrity and reputation of Campus Recreation & Wellness, and East Carolina University by providing world-class member experience and leadership to students, staff, and guests.

As a result of being a student employee within the Division of Student Affairs, students will have the opportunity to gain the following competencies based on NACE Top Ten Skills Employers Seek and CAS Learning Domains:

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| • Effective Communication | • Effective Reasoning | • Teamwork |
| • Accountability/Integrity | • Mentorship | • Adaptability/Resiliency |
| • Self-Awareness | • Conflict Resolution | |

DATES OF EMPLOYMENT & COMPENSATION

- Starting hourly rate will be \$11.22/hour.
- Position is considered seasonal employment with varying hours dependent up calendar of activities.
- Reports to the Coordinators of Fitness.

APPLICATION INSTRUCTIONS

Applications must be submitted through ECU's PeopleAdmin system. Visit ecu.peopleadmin.com, create a profile and apply for the position listed under Campus Recreation & Wellness. Email: campusrec@ecu.edu

Note: Federal Law requires proper documentation of identity and employability at the time of employment. It is requested that this documentation be included with your application. East Carolina University is an affirmative action, equal opportunity employer and as such encourages applications from qualified women and minorities.