



# ECU

## CAMPUS RECREATION AND WELLNESS

### Recreation Technicians

#### DIVISION MISSION

Student Affairs provides programs and services that optimize student learning and leadership, builds a safe supportive and welcoming campus community, fosters the emotional growth and personal development of students, and makes a positive contribution to the overall student experience.

#### DEPARTMENT MISSION

To engage the Pirate Community in diverse recreational and wellness experiences by providing exceptional facilities, programs, and services.

#### MINIMUM QUALIFICATIONS

- Must be a current ECU student in good academic standing.
- Clearance to operate University vehicles through a driver's license check.
- Valid CPR and First Aid certification and blood-borne pathogens training within 60 days of hire.
- Ability to lift 50 lbs.

#### SCOPE OF POSITION

Utility Assistants assist with the upkeep and operation of all indoor and outdoor facilities. Duties include maintaining vehicle fleet, preparing fields and courts, repairing equipment, and helping with set up/tear down of special events.

##### *Responsibilities:*

- Check area(s) for hazards and report them to the Facilities personnel.
- Properly maintain and clean utility areas at Student Recreation Center, North Recreational Complex, and Blount Sports Complex.
- Maintain vehicle fleet.
- Adapt to any issues regarding the site and/or employees and effectively communicate these issues with the necessary Facilities personnel.
- Operate various machinery, equipment and tools.
- Mark a variety of athletic fields (softball, soccer, flag football, etc.).
- Develop one's own knowledge, performance, and abilities through their supervisor's evaluations and their own self-reflection.
- Uphold the integrity and reputation of Campus Recreation & Wellness and East Carolina University by providing exemplary customer service and leadership to students, staff, and patrons.
- Administer immediate first aid and CPR when necessary. Know and implement the Emergency Action Plan when the situation requires.

As a result of being a student employee within the Division of Student Affairs, students will have the opportunity to gain the following competencies based on NACE Top Ten Skills Employers Seek and CAS Learning Domains:

- |                            |                       |                           |
|----------------------------|-----------------------|---------------------------|
| • Effective Communication  | • Effective Reasoning | • Teamwork                |
| • Accountability/Integrity | • Mentorship          | • Adaptability/Resiliency |
| • Self-Awareness           | • Conflict Resolution | • Self-Awareness          |

#### DATES OF EMPLOYMENT & COMPENSATION

- Starting hourly rate will be \$7.50/hour.
- Position is considered seasonal employment with varying hours dependent up calendar of activities.
- Reports to the Assistant Director for Facilities

#### APPLICATION INSTRUCTIONS



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## CAMPUS RECREATION AND WELLNESS

Applications must be submitted through ECU's PeopleAdmin system. Visit [ecu.peopleadmin.com](http://ecu.peopleadmin.com), create a profile and apply for the position listed under Campus Recreation & Wellness. Email: [crw@ecu.edu](mailto:crw@ecu.edu).

**Note:** Federal Law requires proper documentation of identity and employability at the time of employment. It is requested that this documentation be included with your application. East Carolina University is an affirmative action, equal opportunity employer and as such encourages applications from qualified women and minorities.